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# NORTHWOOD COURTSIDE COMMUNITY ASSOCIATION

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## POOL/TENNIS COURT ACCESS REGISTRATION FORM

Please complete and submit the Registration Form to: The Northwood Courtside Community Association, c/o Action Property Management, 2603 Main Street, Ste 500, Irvine, CA 92614. If you have any questions, please contact Kim van Heel with Action Property Management at (800) 400-2284.

Owner Name(s): \_\_\_\_\_

Northwood Courtside (NWC) Home Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Tel: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

**Owner Complete either (A) or (B):**

**(A)** I/We are not renting out my/our property, or otherwise permitting occupancy by a third party. Listed below are names of the Owners and other full time residents, including minors, of my/our property to be included in the use of the Key FOB.

\_\_\_\_\_  
\_\_\_\_\_

**(B)** I/We hereby request that my/our pool area use privileges be transferred to my/our tenants listed below who, in accordance with a Lease or other rental documentation, are full time residents of my/our NWC unit, and are to be included in the FOB usage.

\_\_\_\_\_  
\_\_\_\_\_

I/We have read The Northwood Courtside Community Association Pool/Spa and Tennis Court Key FOB Guidelines, and agree to abide by them.

Owner Signature \_\_\_\_\_ Date: \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: YOUR TENANTS WILL HAVE POOL ACCESS ONLY IF YOU HAVE ATTACHED HERETO, OR HAVE PREVIOUSLY PROVIDED A COPY OF YOUR CURRENT LEASE OR OTHER DOCUMENTATION THAT IS IN COMPLIANCE WITH THE ASSOCIATIONS LEASING RESTRICTIONS ENFORCEMENT POLICY. Access will be terminated at the end of the lease. This form must be completed for each new tenancy.**

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**TO BE COMPLETED BY TENANT:**

Tenant Name(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Tel: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

**NOTE: This document is to be signed when FOB is received by Tenant.**

I/We have read The Northwood Courtside Community Association Pool/Spa and Tennis Court Key FOB Guidelines, and agree to abide by them.

Tenant Signature \_\_\_\_\_ Date: \_\_\_\_\_

Tenant Signature \_\_\_\_\_ Date: \_\_\_\_\_

Tenant Signature \_\_\_\_\_ Date: \_\_\_\_\_